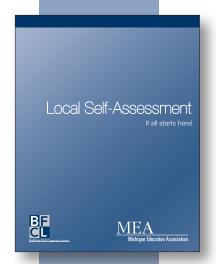


Local Funding Application Instructions



One of the goals of the **BFCL** initiative is to provide local leaders with the resources they need to strengthen their local associations and get more members actively involved. **BFCL** funds are available to support **NEW** ideas, activities and programs, especially those designed to engage members or increase member political awareness/engagement. Any local (or group of locals) dedicated to developing its capacity is eligible to receive funds to support a **NEW** program, training or activity.

It's EASY to request funds:

- → Take the **BFCL** Self-Assessment (available at www.mea.org or by contacting Donna Wickham in the Field Services Department at dwickham@mea.org).
- → Identify one or more of the **BFCL** indicators on which your local will focus as a result of the Self-Assessment.
- → Set some **specific** goals and develop a plan for reaching those goals.
- **▶** Completely fill out the BFCL Local Funding Application.

Please note:

- The funding request must be received four weeks prior to your event for processing purposes.
- ✓ You must be a member in good standing to receive funding.
- ✓ BFCL funding is available one time per year for any local and can be used for materials, mileage, refreshments, and up to five \$20 gift cards. It cannot be used for alcoholic beverages. MEA will not approve purchases from Sam's Club or Walmart.
- ✓ Save your detailed receipts. You must submit your receipts to BFCL in order to receive any funding in the future.
- ✓ Excess money needs to be returned by check made out to MEA.
- ✓ Send photos/video of your event by email with your success story. We would like to share your success!

Complete the application, and fax to 517-337-5587 or mail to:

Nancy Strachan, Vice President Michigan Education Association 1216 Kendale Blvd., PO Box 2573 East Lansing, MI 48826-2573

Retain this contact information for submitting your receipts.

For more information, contact Nancy Strachan at 800-292-1934 or nstrachan@mea.org.



BFCL Local Funding Application

2016-17

Name of applicant			
		Name of local association/group	
		Number of members in your local	Region #
Your home email address	UniServ director		
Who other than yourself took the BFCL Self-Assess	ment in your local?		
When was it taken? (month/year)			
	is year? dvocacy, communications, financial and membership systems, ange planning, new member induction and political action.)		
What specific goal(s) have you set to increase local	capacity in the indicator(s) you listed above?		
	anned. (Examples: participating in community events; building a float fo with appetizers provided to collect money for PAC; community picnic; ning)		
Is the above program/activity new for your group?	□ YES □ NO		
How will you measure the success of the above pro	gram/activity?		
In addition to the above program/activity, what else	e will you be doing this year to achieve the goal(s) you set?		
	ove?		
	?		
	get cashed?		
Signature of local president	Date		
Signature of UniServ director	Date		