



Student Funding Application Instructions

BFCL funds are available to support **NEW** ideas, activities and programs, especially those designed to engage members or increase member political awareness/engagement.

You must be a member in good standing to receive funding.

One of the goals of the **BFCL** initiative is to provide local leaders with the resources they need to strengthen their local associations and get more members actively involved.

Any local (or group of locals) dedicated to developing its capacity is eligible to receive funds to support a training or activity. It's EASY to request funds:

- 1** Set some goals and develop a plan for reaching those goals. **Be very specific.**
- 2** Send an email to me requesting an application.
- 3** **Completely fill out the BFCL Local Funding Application.**

The funding request **must be received four weeks prior** to your event for processing purposes.

BFCL funding is available one time per year for any SMEA group and can be used for materials, mileage, refreshments, and up to five \$10 gift cards. The maximum amount requested cannot exceed \$200. It cannot be used for alcoholic beverages. **MEA WILL NOT APPROVE PURCHASES FROM SAM'S CLUB OR WALMART.**

Save your receipts. You must submit your receipts to BFCL in order to receive any funding in the future.

Complete the application, and fax to 517-337-5587 or mail to:

Nancy Strachan, Vice President
Michigan Education Association
1216 Kendale Blvd., PO Box 2573
East Lansing, MI 48826-2573

Retain this contact information for submitting your receipts.

For more information, contact Nancy Strachan at 800-292-1934 or nstrachan@mea.org.

MEA
Michigan Education Association

Name of applicant _____

Association position held _____

Name of local association/group _____

Number of members in your local _____ Region # _____

Your home email address _____

On which **BFCL** indicator(s) will your group focus this year?

(The **eight indicators of a full capacity local** are: advocacy, communications, financial and membership systems, governance, leadership team development, long-range planning, new member induction and political action.)

What specific goal(s) have you set to increase local capacity in the indicator(s) you listed above?

Briefly describe the program or activity you have planned. (Examples: participating in community events; building a float for homecoming parade; meet & greet with members with appetizers provided to collect money for PAC; community picnic; member visits in building with pizza/pop lunch; training)

Is the above program/activity new for your group? YES NO

How will you measure the success of the above program/activity?

In addition to the above program/activity, what else will you be doing this year to achieve the goal(s) you set?

What will be the date(s) of the program/activity above? _____

What is the total cost of the program/activity above? _____

How much funding are you requesting from **BFCL**? _____

Signature of local president _____ Date _____

An email signature from either Wendy Heinig or Eric Minore must be sent to me so I know they are aware of your activity.