



BFCL Funding Guidelines

- BFCL Grant monies must be used for activities that either increase member engagement or are used to recruit new members.
- Each application will be considered based on the number of members it would potentially impact and the total cost of the project.
- Monies will be given for no more than two events in a given time frame and may not be used for repeated events throughout the year such as monthly meetings.
- Member engagement activities can be educational or social events which bring rank and file members together to help support each other and show value in our organization.
- Monies shall not be used for local community outreach projects.
- Monies shall not be used for gift cards for drawings or food for meetings.

Priority will be given to locals who have not received funding in the past. Locals are encouraged to work with other locals to utilize the monies to help all MEA members in the surrounding area if appropriate.

Due to the high number of requests, not every project will be funded. This is a grant process in which applications will be reviewed and approved based on merit. Please do not spend monies in hopes to be reimbursed after the event as there is not guarantee of approval due to limited funds.



Local Funding Grant for Spring to be used beginning March 1, 2019

APPLICATION MUST BE SUBMITTED BETWEEN 9/1 and 12/1/2018

Name of applicant:

Date:

Your home email address:

Your position in the local:

Name of local association/group:

Your UniServ Director:

Your Region #:

UNISERV OFFICE ADDRESS

Street:

City/Zip:

When did you take the Local Self-Assessment?

The eight indicators of a full capacity local are: Advocacy, Communications, Financial/Membership Systems, Governance, Leadership team development, Long-Range Planning, New Members and Political Action.

What indicator will you be focusing on this year and why?

NOTE: FUNDING MUST BE USED BETWEEN 3/1/2019 AND 8/31/2019

How many total possible members could be in your local?

How many are you trying to get to join?

How much funding are you requesting from BFCL?

What local/name should be on the check so it can be cashed?

Date the check is needed:

Have you requested funding in the past?

FORWARD THIS APPLICATION TO YOUR UNISERV DIRECTOR TO DATE APPROVE AND EMAIL TO CHANDRA MADAFFERI, MEA VICE PRESIDENT: CMADAFFERI@MEA.ORG

UNISERV DIRECTOR SIGN AND DATE:

<i>Accounting section - for disbursement</i>			
Purpose: BFCL FUNDING	Approved Amount:		
Vendor No: MISC	Payable to:		
Account Number: 01-10-0100-461870C	Mail to:		
Date required:	Approved by:	On:	
	Accounting Approved:	On:	



BFCL GRANT

What specific goal(s) have you set to increase local capacity in the indicator(s) you listed above?

Briefly describe the program or activity you have planned. (Examples: focusing on new members; building a float for homecoming parade; meet & greet with members with appetizers provided to collect money for PAC; community picnic; member visits in building with pizza/pop lunch; training)

Is the above program/activity new for your group? YES NO

How will you measure the success of the above program/activity?

In addition to the above program/activity, what else will you be doing this year to achieve the goal(s) you set?

What will be the date(s) of the program/activity above? _____

What is the total cost of the program/activity above? _____

Please list a breakdown of the costs of your event. Feel free to attach any supporting documentation as necessary: