

MEA's Winter Conference

Detroit Marriott at the Renaissance Center/Thursday, February 6, and Friday, February 7, 2020

REQUEST FOR SESSION PROPOSAL

Please submit the completed form(s) by Friday, August 23, 2019

Please Type or Print

Presenter/Main Contact Name: _____

Email Address: _____ Contact Phone Number: (____) _____

Co-Presenter(s) Name & Email: _____

NOTE: Non-Staff presenters are limited to 2 per session with regard to reimbursement of expenses. In addition, Guidelines for Reimbursement of Conference-Related Expenses for Non-Staff Presenters is attached.

Session Title: _____

Length of Session (Select One): ____ 1.5 hours ____ 3 hours ____ Other (in 1.5 hour increments) _____

Session Content Category (select more than one if needed):

____ Bargaining ____ Higher Education ____ Member Retention ____ Professional Development ____ Social Justice
____ Communications ____ Legal ____ MESSA ____ Professional Issues ____ Technology
____ Finance ____ MEA Financial Services ____ Political ____ Protecting Public Education
____ Governance ____ Member Engagement ____ Privatization ____ School Reform

Other _____

Session Description (Please provide a brief description of the contents of the session in 50 words or less.):

Designated Audience: Teachers Only ESP Members Only Higher Education Members Only

All Education Employees (not limited to one particular group)

Presenter Availability: Available Any Time Thursday or Friday Can NOT present at/on _____

Room Setup Preference (subject to availability) Round Tables Classroom Theatre No Preference

AV Needs (subject to availability):

Please Provide an LCD Projector and Screen

Flip Chart Paper & Markers

NOTE: Presenters must provide own laptop.

If more than 1, how many? _____

Session Size: (please mark the MAXIMUM number of people you want in your session) _____

Internet Access: Wireless Internet will be available for all sessions.

PLEASE SUBMIT THE COMPLETED FORM(S) BY Friday, August 23, 2019.

Submit the completed form(s) electronically to Conferences@mea.org. If you have questions, please call Carolyn Cortright at 517/337-5491 or 1-800-292-1934.

