## REQUEST FOR PROPOSAL *Please Type or Print*

# 2023 ESP Conference

**June 23-24, 2023**

# MEA Headquarters

# East Lansing, MI

**Presenter/Main Contact Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Co-Presenter(s) Name & Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Session Title**:

**Length of Session**: \_\_\_\_\_ 75-90 Minutes \_\_\_\_\_ 150-180 Minutes \_\_\_\_\_ All day session

**Session Size**: *(please mark the MAXIMUM number of people you want in your session)*

\_\_\_\_\_ 15-35 people \_\_\_\_\_ 36-50 people \_\_\_\_\_ No Maximum

**Sessions for the 2023 ESP Conference will begin on Friday, June 23, at 12:30 p.m. through Saturday, June 24, at 4:00 p.m. Are there any limitations on your availability to present during that time?**

\_\_\_\_ Available Any Day/Time \_\_\_\_ Can NOT present \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Session Description -** (Please provide one paragraph that explains the content of the session.):

**Return this form by December 21, 2022 to:**

**Nancy Morrow;** **nmorrow@mea.org** **or fax 517-336-4048**