L-6
Cover Sheet for Submission of Local C&B for Review

The following documents are available at www.mea.org/goverrnance for use while preparing to submit the local C&B for review by the MEA Governance Review Committee:

- ***Local Constitution and Bylaws—Checklist***
  The checklist must be completed and submitted with the constitution and bylaws to continue the review process.

- ***Local Constitution and Bylaws Prototype language***
  Use the prototype language to update missing and outdated language in the local's existing constitution and bylaws.

Once the checklist is completed, please complete this cover sheet. Send the local's revised constitution and bylaws, the checklist, and this coversheet to GovernanceReview@mea.org. Note: mailed or faxed documents will not be accepted.

Name: _____ Position in the local: _____
Note: The submitter must be a member of the local association.

Name of Local Association: _____

Email Address: _____ Phone: _____

Signature: _____ Date: _____

Has this version of your C&Bs been ratified by your membership? _____ If so, when? _____

For Use by Governance Review Committee Only

Recommendation:
____ Return for revisions
____ Approved pending ratification
____ Approved & ratified, send to MEA Board

Reviewer Comments:

Reviewer: _____ Date: _____

2nd Review

Recommendation:
____ Return for revisions
____ Approved pending ratification
____ Approved & ratified, send to MEA Board

Reviewer Comments:

Reviewer: _____ Date: _____