MEA
MICHIGAN EDUCATION ASSOCIATION

Application to MEA Commissions/Committees/Caucuses & Task Forces

Each year the MEA president has the opportunity to fill vacancies and appoint members to Committees, Commissions and Task Forces (CCTFs). If you are interested in serving or recommending someone for consideration, please complete this form and have it submitted through one of your region Board members to: **Office of the Vice President**, MEA, PO Box 2573, East Lansing, MI 48826-2573.

Please print

Name _____

Address _____

City _____ State _____ Zip code _____

Preferred phone with area code _____

Email _____

Gender _____ MEA Region _____

MEA Coordinating Council _____

Employing Institution/District _____

Educational Position _____

Local Association _____

Current Association Position(s)

- ☐ Higher Education
- ☐ EA Position _____
- ☐ ESP Assignment _____

- ☐ African American
- ☐ American Indian/Alaska Native
- ☐ Asian Pacific Islander
- ☐ Caucasian
- ☐ Hispanic
- ☐ Other

- ☐ Local President
- ☐ Other Local Officer Office _____
- ☐ Coordinating Council Officer Office _____
- ☐ Region Officer Office _____
- ☐ MABO Officer Office _____

- ☐ MEA RA Delegate
- ☐ NEA RA Delegate
- ☐ Grievance Chair
- ☐ Association Representative
- ☐ Bargaining Team
- ☐ School Improvement Committee

Association background and experience:

Local: _____

Coordinating Council: _____

Region: _____

National: _____

Please fill out the application to the best of your ability to be considered for a committee appointment and feel free to attach any supporting documents as necessary.

You may apply to be on more than one committee in case we are unable to place you on a committee for any reason.

Many committees have guidelines within our governance documents that ensure we have adequate representation from all regions and different interest groups within our organization, which often does not allow a member to be placed on a certain committee at any given time.

We will strive to place members who are qualified, experienced, and motivated on all committees. This application does not guarantee placement on the committee in which you are applying; however, we will work to provide you an opportunity to be engaged and serve our organization.

For what committee are you applying? _____

I am applying to be a

- ☐ Chair of the Committee
- ☐ Vice Chair of the Committee
- ☐ Member of the Committee

What qualifications do you have that make you a qualified candidate for this position?

Describe your experience related to this committee and any related projects/work that you have been a part of.

What ideas do you have for this committee and how do you think you could be an asset to this committee?

If you are not chosen for this committee for any reason, what other committees would you be interested in and why? Please indicate any qualifications, experience and ideas that you may have to be considered for any additional committees.

TO BE COMPLETED BY MEA BOARD MEMBER:

Recommended by: _____

Region _____ Board Member Date: _____

- ☐ I have notified other region Board members and they concur.
- ☐ I have notified the nominee's local president and they concur.
- ☐ I have notified the member nominated and they are willing and available to serve, if appointed.

MICHIGAN EDUCATION

Committees, Commissions, Caucuses & Task Forces (CCCTF)

I. Standing Committees
- A. MEA Representative Assembly Committees
  1. Credentials Committee
  2. Elections Committee
  3. Resolutions Committee
- B. NEA Representative Assembly Committee
  1. Resolutions Committee
  2. Strategy Committee
- C. Organizational Commissions & Committees of MEA
  1. Executive Committee
  2. Long Range Planning Committee (LRPC)
  3. Long Range Bargaining Committee (LRBC)
  4. Legislation Commission
  5. Local Affiliates Commission (LAC)
  6. Board of Reference (BOR)
- D. Political Action Committees
  1. MEA-PAC Council
  2. MEA-PAC Governing Board
  3. MEA-PAC Statewide Screening & Recommendation Committee
  4. MEA-PAC Region Coordinators

II. Administrative Committees
- A. MEA Administrative
  1. Budget and Finance Committee
  2. State Crisis Assistance Program Committee (SCAP)
  3. Statewide Crisis Support Panel (SCSP)
  4. Governance Review Committee
  5. Statewide Anti-Privatization Program (SWAP), ESP Committee
  6. Awards Committee
- B. Center for Leadership & Learning
  1. EdRising Support Committee
  2. Michigan New Educator (MiNE) Committee
  3. Aspiring Educators of Michigan (AEM) Committee
  4. Social Justice Committee
  5. Professional Development Committee
  6. Communications Committee
  7. Conference Planning Logistical Committee
  8. Art Acquisitions Committee

III. Advisory Boards
- A. MEA Financial Services Board of Directors
- B. MESSA Board of Trustees and Officers
- C. Staff Retirement Plan Board of Directors
- D. Scholarship Fund Trustees
- E. Michigan Association of Higher Education (MAHE)
- F. Michigan Education Association of Support Professionals (ESP)
- G. LGBTQIA+ Caucus
- H. 3-1(g) Caucus
- I. Ethnic Minority Affairs Caucus (EMAC)
- J. MEA Veterans Affairs Caucus
- K. School Violence/Student Behavior Task Force

MEA

MORE INFORMATION

SCAN TO VIEW THE MANUAL FOR MEA COMMITTEES, COMMISSIONS & TASK FORCES

Questions: Email MEA Vice President Bob Callender at bcallender@mea.org

Commissions and Committees: Structure and Oversight Summary

MEA commissions and committees are member-driven advisory bodies established to support the strategic work of the Association. Their purpose is to conduct research, provide informed recommendations, and assist in the development and advancement of MEA's organizational goals.

These bodies are guided by the Representative Assembly and the MEA Board of Directors, ensuring that their work aligns with the Association's mission, values, and long-term priorities. While members lead and carry out the work, they do so within a framework approved by MEA governance.

Membership on commissions and committees is determined through a combination of elections and presidential appointments, as outlined in the MEA Bylaws. Participants bring expertise, lived experience, and diverse perspectives to the work, ensuring that MEA's actions remain grounded in the voice of its members.

The governing documents do not explicitly assign roles for staff on commissions or committees. The only reference to non-member involvement is the provision for liaisons who *may be appointed* by the MEA Board of Directors. These liaison roles may include retired members, students, or staff, as appropriate and approved.

In essence, MEA's governance structures — whether short-term task forces or standing commissions — serve a unified goal: to support organizational alignment, strategic policy-making, and improved outcomes for educators, members, and students.

I. General Information

A. Who guides the work?

1. MEA Representative Assembly & Board of Directors

- Commissions and committees are authorized and guided by the Representative Assembly (RA) and, by extension, the MEA Board of Directors.
- Commissions exist to conduct ongoing study and make recommendations to the RA or Board. Their function is advisory and supervisory, not independent decision-making. (*MEA Constitution, Article VIII*)
- The Board of Directors may assign specific charges, approve commission plans, and appoint liaisons.

B. Who does the main body of the work?

2. Member-Driven Participation
   a. While the Board guides the structure and charges, the work itself is carried out by members—through elections, appointments, and active service.

   b. The Bylaws specify that members:
      - Elect commission representatives (six per commission)
      - Submit petitions for candidacy (minimum 15 delegate signatures)
      - May be appointed by the president with Board approval

"Each commission shall conduct such continuing studies, investigations, and/or programming as is necessary to carry out the functions assigned by the Representative Assembly or the Board of Directors." (*MEA Constitution, Article VIII*)

c. Summary: MEA commissions and committees are member-driven bodies empowered to study, advise, and support strategic priorities. Their work is guided by the Representative Assembly and the Board of Directors, ensuring alignment with MEA's mission, values, and organizational goals.

C. What is the role of the officers in the commissions and committees?

(from Article VI of MEA Bylaws):

1. President

a. Membership and appointment
   - The president shall appoint commission members with consent of the Board, except those elected by the Representative Assembly (not to be delegated).
   - The president shall serve as ex officio member on all commissions and committees.

b. Vacancies
   - The president, in consultation with the Board, fills vacancies on commissions—whether a Board-appointed vacancy or one originally filled by RA election—until the next Representative Assembly session.

2. Vice President's Role:

a. The vice president shall chair committees and task forces at the discretion of the president.
b. The vice president also serves as an ex-officio member on all commissions and committees.

Note: The vice president does not appoint commission or committee members—that responsibility lies with the president, with Board approval.

3. Secretary-Treasurer's Role

a. The secretary-treasurer shall be a member of all official budget-related committees.
b. The secretary-treasurer shall chair committees and task forces at the president's discretion.
c. The secretary-treasurer shall meet periodically with appropriate staff—as agreed with the president and executive director.

D. Summary of CCCTFs

1. Ex officio membership
   - The vice president and the secretary-treasurer are automatically non-voting members of all committees and commissions (unless granted voting rights separately). This ensures continuity, institutional memory, and a governance link.
2. Chairing Authority
   - At the president's discretion, the vice president and secretary-treasurer may be selected to chair specific task forces or committees—supporting strategic alignment and leadership where needed most.
3. Coordination & Oversight Role
   - While the president officially appoints commission members and chairs (with Board consent), the vice president's ex-officio and chairing functions make them an essential bridge between governance and member-led bodie s.